



Feature flag for job postings in Bullhorn

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The following is based on the online Help provided by Bullhorn and is provided for your convenience by Haley Marketing Group. For additional assistance please contact Bullhorn Support.

Setting up the Feature Flag for Posting Jobs from Bullhorn to the HMG Job Board

The Feature Flag is used with the Social Media Recruiting (SMR) Package add-on to the Haley Marketing Group Job Board. Featured jobs can be listed in email communications and / or posted to web pages on your site. Contact your HMG representatives for additional details on using the SMR Package or Job Board.

By default, the Feature Flag uses the customText5 field in Bullhorn. If this field is not displayed on your job record in Bullhorn, you will need to display it.

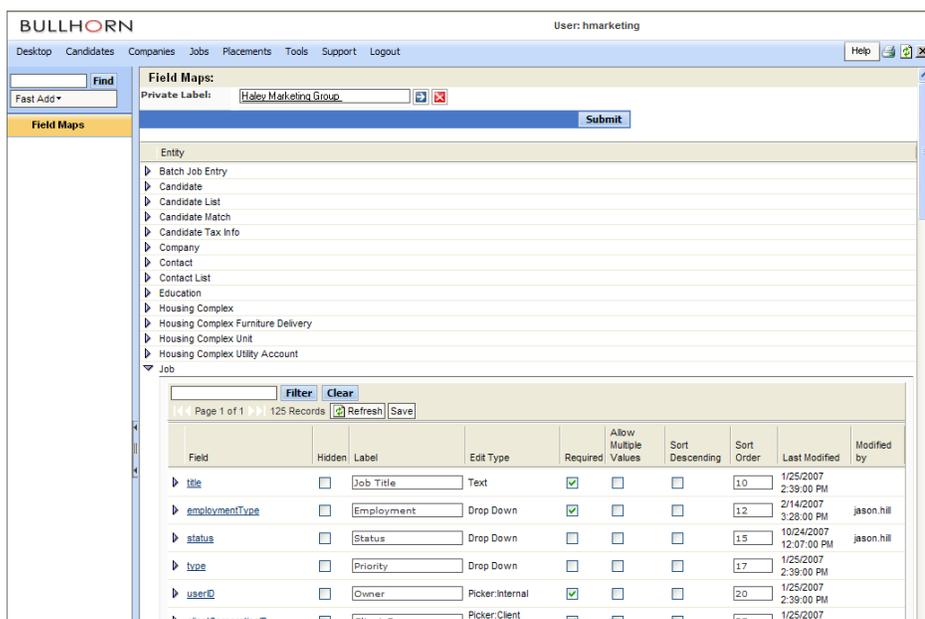
To display customText5:

1. On the Tools menu, click **Field Mappings**.

Please note that permission is required to modify or add fields in Bullhorn. If you do not see the menu or the option on the menu, contact your company administrator.

2. Click the expand arrow  to the left of Job.

A list of all of the fields that are available for a job in Bullhorn is displayed. Note that fields marked as "hidden" appear in gray in this view and are at displayed the bottom of the list.

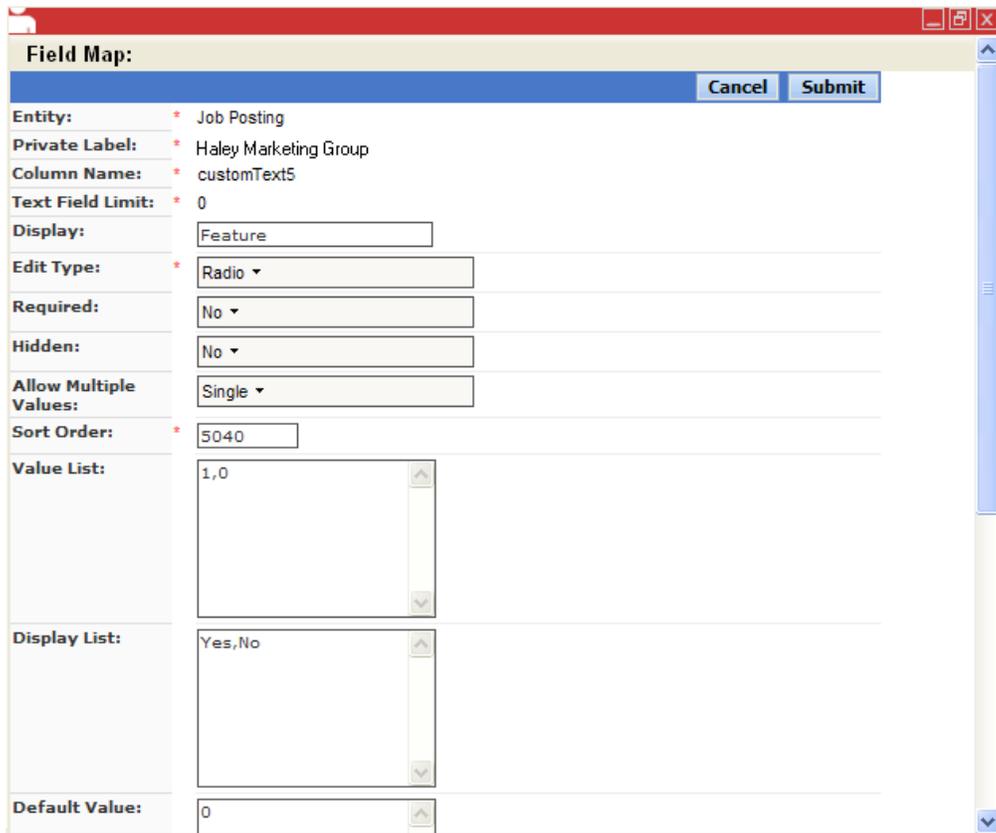


The screenshot shows the Bullhorn interface with the 'Field Maps' section expanded for the 'Job' entity. The 'Field Maps' table lists various fields with their properties. The 'Job' entity is expanded, showing a list of fields including 'title', 'employmentType', 'status', 'type', 'userID', and 'clientCorporationID'. The 'title' field is highlighted in blue, indicating it is selected. The 'clientCorporationID' field is marked as 'hidden' and is displayed in gray at the bottom of the list.

Field	Hidden	Label	Edit Type	Required	Allow Multiple Values	Sort Descending	Sort Order	Last Modified	Modified by
▶ title	<input type="checkbox"/>	Job Title	Text	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	1/25/2007 2:39:00 PM	
▶ employmentType	<input type="checkbox"/>	Employment	Drop Down	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12	2/14/2007 3:28:00 PM	jason.hill
▶ status	<input type="checkbox"/>	Status	Drop Down	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	10/24/2007 12:07:00 PM	jason.hill
▶ type	<input type="checkbox"/>	Priority	Drop Down	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17	1/25/2007 2:39:00 PM	
▶ userID	<input type="checkbox"/>	Owner	Picker:Internal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20	1/25/2007 2:39:00 PM	
▶ clientCorporationID	<input type="checkbox"/>	Client Company	Picker:Client	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	35	1/25/2007	

3. Scroll down to locate the customText5 field.
If this field is currently being used, do not re-purpose the field. You should only modify this field if it is not set up for another use. If you are not certain that it is okay to modify the field, please contact your company administrator or Bullhorn support before making changes.
4. Click on the customText5 and make the following changes in the pop-up window that displays:
 - Display: Feature
 - Edit Type: Radio
 - Required: No
 - Hidden: No
 - Allow Multiple Values: Single
 - Sort Order: <See note below>
 - Value List: 1,0
 - Display List: Yes,No
 - Default Value: 0

Note: **Sort Order** determines the order of the fields in the Edit view of the application. The lower number field appears at the top. HMG suggests that you set the sort order to be just lower than the publicDescription field.



The screenshot shows a 'Field Map' configuration window for the 'Job Posting' entity. The window has a title bar with 'Field Map:' and standard window controls. Below the title bar are 'Cancel' and 'Submit' buttons. The configuration fields are as follows:

- Entity: * Job Posting
- Private Label: * Haley Marketing Group
- Column Name: * customText5
- Text Field Limit: * 0
- Display: Feature
- Edit Type: * Radio
- Required: No
- Hidden: No
- Allow Multiple Values: Single
- Sort Order: * 5040
- Value List: 1,0
- Display List: Yes,No
- Default Value: 0

5. Click **Save** or Submit to close the pop-up window.
6. Click **Submit** to save the changes to the field mappings.