Updating the Mobile Menu

After entering your login information, select Appearance>Menus from the main navigation on the left:

Dashboard	Menus		Screen Options v Help v
🖉 Posts		Mobile +	
😳 Media	Theme Locations	Menu Name Criefer menu name here	
🖉 Links	Your theme supports 1 menu. Select which		Create Menu
Pages	menu you would like to use.		
P Comments	Handheld Menu	To create a custom menu, give it a name above and click Create Menu. Then choose items like pages, categories or custom links from the left column to add to this menu.	
Appearance	Mobile	After you have added your items, drag and drop to put them in the order you want. You can also click each item to reveal additional configuration options.	
Themes	Save	When you have finished building your custom menu, make sure you click the Save Menu button.	
Widgets			
Menus	Custom Links		
Ø Plugins	Custom Links		
🛞 Users	URL http://		
Tools	Label Menu Item		
39 Settings			
Contact			
👄 BackupBuddy			
Collapse menu	Pages		
	Most Recent View All Search		
	TEST6		
	Anna Faulkner		
	Cole Hayes		
	Alexandra Gunn		
	Monica Tambasco Bruce Spence		
	Gilles Lavole		
	Recruiter Template Backup		
	Recruiter Template		
	Categories		
	MostUsed View All Search		
	Uncategorized Job Search Tips		

If a mobile menu does not exist, you will need to create a custom menu. Enter a name for the menu in the field provided at the top of the page. All menus will create a tab at the top of the page.

You can select which menu you would like for the mobile version of the side in the upper left corner, Theme Locations>Handheld Menu – select from the drop down menu.

Theme	Locations	Menu Name	Mobile	
Your theme supports 1 menu. Select which menu you would like to use.		Delete Menu		
Handhe	ld Menu			
Mobile		Home	Home	
	Save	Recruiting	Services	
Custom Links		PDO	RPO	
Custon	n Links	RPO		
	http://		iting Process	
Custor URL Label			iting Process	
URL	http://		iting Process	
URL	http:// Menu Item	Recru	iting Process	

Adding Items to the Menu

To add items to the menu, check the items that you want to appear in that menu under the Pages tab. Use the View All tab to ensure that you are able to access all pages on your site.

After checking the pages you want, select the Add to Menu button. The pages will appear on the right side of the screen.

Nost Recent View All Search		
Cole Hayes Gilles Lavoie	^	Contact Us
Monica Tambasco		
TEST5		
TEST6		
I Home	=	
Recruiting Services		
RPO		
Recruiting Process		
Credit Application		
Careers	-	
-1		
ect All Add	to Menu	

Editing Menu Items

To Create Subnavigation items, simply click on the item in the Menu, move and drop to the right. Make sure to select the Save Menu button to ensure changes have been saved.

Mobile +		
Menu Name Mobile	Automatically add new top-level pages	
Delete Menu		Save Menu
Home	Page v	
Recruiting Services	Page v	
RPO	Page v	
Recruiting Process	Page v	
Careers	Page v	
About Us	Page *	
Resources	Page v	
Contact Us	Page v	
		Save Menu

Deleting Menu Items To delete a page from the menu, select the arrow to open that page item. Select Remove. Make sure to select the Save Menu button to ensure changes have been saved.

Sa

Home		Page	~
Navigation Label	Title Attribute	1 090	
Home	The Allhoute		
Original: <u>Home</u>			
Remove Cancel			
Recruiting Services		Page	*
RPO		Page	*
Recruiting Process		F	Page
Careers		Page	*
About Us		Page	*
Resources		Page	v